



Dear Tutor,

The Management Committee voted today to officially reopen U3A Ipswich & West Moreton on Monday, July 13. This is the start of our third term. The Committee realises how important it is to our members to be able to reconnect with friends and peers.

However, you are not obliged to recommence. We ask all tutors to make their own decisions when they have read and considered all rules and requirements laid down by the Queensland Government and covered in the U3A Ipswich & West Moreton COVID-19 SafePlan and attached checklist.

You will be the responsible person for ensuring your class follows social distancing, good hygiene and allowable numbers. It is important that you understand and accept that.

As social distancing will most likely still be in place for some time, this will limit the number of members legally allowed in venues. I have attached a list of allowable numbers in the rooms that U3A Ipswich & West Moreton rent at Booval and Woodend. You will be responsible for determining legal numbers for the venue that you use.

Classes such as Mah Jong and card games will not be allowed until social distancing is removed.

An important requirement is the completion of the attendance sheets which we ask tutors to scan, or photo with their mobile phones, and forward to Tutor Co-Ordinator Amanda Schloss at the end of every week.

Please complete and sign the attached checklist and email to the office by June 24.

Please respond even if you are not going to open your class. An up-date e-Newsletter with a list of reopening classes will be sent to all members before we resume classes.

Kind regards

Ian Muil

President